



The following is a partial listing of technical assistance services offered by RCAP Solutions' field staff to communities and community systems. Drinking water, wastewater, water resource protection, and facility development are our four focus areas in New York. RCAP Solutions, headquartered in Worcester, Massachusetts, is the Northeast partner of a national network of not-for-profits, the Rural Community Assistance Partnership (RCAP Inc.). Our technical assistance providers work on location with communities to strengthen local skills and capabilities, thus promoting effective planning and implementation as well as sustainable project costs. We provide information and training to better equip communities to plan and complete water and wastewater system improvements and maintain compliance. RCAP Solutions offers technical assistance in the areas of needs assessment, planning, finance, project development, education and training, and management. Most of our services are funded through federal grants and are offered at no charge to eligible communities. We assist communities to:

- ♦ Comprehensively identify community water and wastewater needs
- ♦ Provide training to municipal officials and system operators
- ♦ Improve regulatory compliance and system sustainability
- ♦ Document income eligibility for funding programs
- ♦ Prepare funding applications
- ♦ Document operational procedures
- ♦ Promote asset management
- ♦ Manage project finances and set rates
- ♦ Conduct vulnerability assessments and develop emergency response plans
- ♦ Develop source water protection plans and ordinances
- ♦ Create and assemble planning documents
- ♦ Develop Request for Proposals (RFP's) for engineering consulting services
- ♦ Conduct special needs surveys
- ♦ Research available technical and financial options
- ♦ Educate community stakeholders
- ♦ Organize and facilitate public meetings
- ♦ Initiate and review environmental assessments
- ♦ Comply with loan and grant reporting requirements
- ♦ Develop necessary paperwork to act as a legal entity, e.g. Special Improvement District
- ♦ Optimize relationships with engineering consultants, regulators and funders
- ♦ Keep informed about regulations and standards for water and wastewater
- ♦ Conduct watershed management planning
- ♦ Investigate alternative wastewater treatment strategies and technologies
- ♦ With other tasks as requested by the community

If you are interested in learning more about how we may be able to help your community, please contact us:

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