

**Cayuga Lake Watershed Intermunicipal Organization
Work Plan, Members and Officers for 2023**

APPROVAL OF CAYUGA LAKE WATERSHED INTERMUNICIPAL ORGANIZATION (CWIO) ADMINISTRATIVE CENTER

Annually approve the *Administrative Center* (per CWIO bylaws)

Resolved that the Town of Ithaca is approved by the Cayuga Lake Watershed Intermunicipal Organization (CWIO) to be the official *Administrative Center* for 2023 as is specified by the CWIO bylaws.

Moved: Tom Vawter Seconded: David Sprout Vote in favor: unanimous.

RESOLUTION APPROVING THE 2023 BUDGET

BE IT RESOLVED that CWIO approves the Proposed 2023 Cayuga Lake Watershed Budget as submitted.

Moved: David Sprout Seconded: Susan Ainslie Vote in favor: unanimous.

2023 CWIO Budget

DESCRIPTION	REVENUES	EXPENSES	IO BALANCE
		Beginning balance	\$91,235
Dues from municipalities (estimated)	\$48,766		\$140,001
Watershed Manager grant from Park Foundation	\$90,000		\$230,001
Watershed Manager (salary, fringes, office, travel, etc)		\$90,000	\$140,001
Education and Outreach (estimates)		\$5,000	\$135,001
Monitoring		\$0	\$135,001
DOS Grant	\$25,898.32	\$2,114.77	\$158,784
Old Town of Ithaca reimbursements from 2020		\$47.04	\$158,737
Project support (grant match, etc)		\$8,000	\$150,737
Other (zoom license, admin, postage)		\$3,000	\$147,737

RESOLUTION APPROVING THE CWIO ANNUAL WORK PLAN – 2023

RESOLVED that the CWIO membership adopts the following CWIO work plan and focus areas for 2023.

Moved: Bud Shaddock Seconded: Gary Mutchler Vote in favor: unanimous.

CWIO GOALS 2023
Increase membership and engagement of municipalities within the watershed by meeting with municipalities directly to describe CWIO goals, benefits, accomplishments, and services.
Analyze financial needs of CWIO to ensure stable future funding for the CWIO <i>Watershed Manager</i> that will enable CWIO to continue momentum at advancing projects and actions that improve and protect water quality within the watershed.
Recommend projects for implementation
<ul style="list-style-type: none"> In conjunction with others, use the existing list of prioritized projects to advance work that is beneficial to water quality. Projects can include planning, construction, engineering, training, land acquisition, outreach, or other project ideas that adhere to the mission and purpose of CWIO. TAC will recommend a formalized process for submitting and ranking most projects. EPPOC will recommend projects having to do with education, outreach, and training.

<p>CWIO GOALS 2023</p> <ul style="list-style-type: none"> ● In 2023 CWIO TAC will solicit additional project ideas from CWIO municipalities and CWIO partners. New projects will be prioritized and added to the existing projects list. ● Recommend a minimum of 2 projects to pursue based on impact on the lake, resources available for implementation, willing partners, and relevance based on the RPP and HABs Action Plan for Cayuga Lake.
<p>Communications</p> <p>CWIO will establish and maintain connections with other entities working on water quality. CWIO will act as a consensus builder to expand best practices in water quality protection work and increase collaboration among watershed partners, county-wide water quality groups; county departments with responsibilities for health, safety and welfare of the community; Soil and Water Conservation Service offices, individual CWIO member municipalities; water quality advocacy groups such as the Cayuga Lake Watershed Network and the Community Science Institute, state and regional organizations, etc .</p> <p>CWIO will provide information to directly to municipalities that increases awareness of issues affecting water quality and the role municipalities have in protecting the watershed. CWIO will reach out regularly on funding opportunities, resources, training, demonstrations of successful implementation of Best Management Practices, etc. CWIO will use its new website to provide model laws and resources that municipalities can use to protect water quality, not only benefiting those living within their borders but also for those downstream.</p> <p>Support at least one education event.</p> <p>CWIO will work with other groups/organizations to offer at least one educational/training event geared toward municipalities. Suggested partners: County-wide Water Resource Councils; County-wide Health Depts and/or Planning Departments; County Soil and Water Conservation District offices; Volunteer and advocacy organizations such as the CLWN or CSI, CLEAN; Finger Lakes Hub, Finger Lakes Institute.</p> <p>CWIO will give special consideration to events that relate to the CWIO Priority Focus Areas below.</p>
<p>Watershed Manager Reporting and Oversight</p> <p>The Watershed Manager will provide written quarterly reports to CWIO documenting her work, and also give oral reports at monthly meetings when possible. The WM work is guided by the CWIO-approved job description and guidance from CWIO and its committees. The CWIO Chair and the Finger Lakes Institute will directly oversee the work of the Watershed Manager.</p>
<p>Monitoring: If funds are available, consider supporting monitoring efforts throughout the watershed as recommended in the RPP. If not, enlist municipalities to support or become part of on-going monitoring efforts.</p>
<p>Municipal Checklist:</p> <p>Work with other neighboring Finger Lake watersheds to develop a municipal checklist of water-protective practices that can be acted upon by municipalities. Use the work done in 2021 by the Cornell Institute of Public Administration. Encourage municipalities to adopt water protective policies and regulations.</p>
<p>State and Federal Connections: Leverage connections with state and federal contacts and representatives to help achieve the common goals of preserving and protecting water quality.</p>
<p>Agriculture: Work with SWCD offices, CWIO committees, and the Watershed Manager to support agricultural projects and actions that provide water quality benefits to municipalities and their residents.</p> <p>Establish a scope of work for the Agricultural Committee and appoint a chairperson.</p>
<p>Respond to Time Sensitive Issues of Relevance to the Watershed</p> <p>Depending on time available and workloads, CWIO will make its best effort to respond to state and federal draft policies/regulations/plans as they are released for comment. CWIO will work with its partners to submit accurate and science-based responses as guided by the RPP and HABs Action Plan for Cayuga Lake. CWIO will respond as time allows to request from partner watershed organizations on time-sensitive issues, for example as it did on behalf of the preservation of the Bell Station lands by the Finger Lakes Land Trust.</p>

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CWIO Priority Focus Areas

The focus areas below were determined in 2022 through polling of CWIO Member Municipalities in an effort to be able to maintain the concentration of CWIO work by focusing on specific areas of concern. These general areas were derived from the Cayuga Lake Restoration and Protection Plan.

When possible, CWIO efforts in 2023 should keep these priorities in mind:

Agriculture	address actions that will help reduce farm runoff and sediments from reaching waterways.
Ditches	Develop best management practices for municipal ditch systems to mitigate impacts from agriculture, high stormwater events, and salinization of the lake. Consider how tiling practices affect ditch water loads and how to mitigate. Offer training and education on this subject.
Land Use	Work with municipalities to understand the link between allowable land uses and water contamination. Develop materials for municipalities such as how and why to preserve critical environmental areas, importance of preserving farmlands and forests, wetlands protections, preserving vegetation along streams, protecting steep slopes. Provide training and model policies/legislation.
Drinking water	Take actions to protect both surface and ground water including topics such as information on the impacts of development, recommend protective measures and best management practices, assist in plans that outline protective measures, help find funding for efforts that protect drinking water, and provide model polices and regulations.
Stormwater	Increase awareness of impacts of improperly managed stormwater and promote best management practices. For example: explore disconnecting downspouts, sediment and retention ponds, rain gardens, ditching practices, watershed-wide stormwater management strategies, and other measures that slows large stormwater events.
Wetlands	Provide outreach about the importance of preserving wetlands in relation to flooding, sedimentation, and water quality. Assist to map and inventory local wetlands to be more accurate than state and federal maps. Provide model polices/regulations/practices to improve protections of wetlands and riparian corridors/buffers.

RESOLUTION APPOINTING THE CWIO CHAIR FOR 2023

RESOLVED that the Cayuga Lake Watershed Intermunicipal Organization membership appoints Elizabeth Thomas to be the CWIO Chair for 2023. (Art. III, §2.a.)

Moved: Gary Mutchler Seconded: Roxy Johnston Vote in favor: unanimous.

RESOLUTION APPOINTING THE CWIO VICE CHAIR FOR 2023

RESOLVED that the Cayuga Lake Watershed Intermunicipal Organization membership appoints Roxy Johnston to be the CWIO Vice Chair for 2023. (Art. III, §2.b.)

Moved: Dave Sprout Seconded: Michelle Henry Vote in favor: unanimous.

RESOLUTION APPOINTING CWIO EXECUTIVE COMMITTEE MEMBERS FOR 2023

Minimum of 4 members (bylaws do not specify **voting** member). A member needed from Seneca, Tompkins, and Cayuga Counties. By default, a member from each of the standing committees is part of the Executive Committee.

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RESOLVED that the Cayuga Lake Watershed Intermunicipal Organization membership appoints the following to be on the Executive Committee for 2023. (Art. III, §3.a.) The CWIO Chair is also the Chair of the Executive Committee, and 1 member of each committee are part of the Executive Committee (per bylaws):

Tee-Ann Hunter, Ann Balloni (Cayuga) Tony DelPlato (Seneca), Roxy Johnston, Darby Kiley, Liz Thomas

Moved: Dave Sprout Seconded: Susan Ainslie Vote in favor: unanimous.

RESOLUTION APPOINTING THE CWIO TECHNICAL ADVISORY COMMITTEE (TAC)

The *Technical Advisory Committee (TAC)* recommends watershed priorities, evaluates project applications, and makes recommendations to the CWIO on requests for funding among other tasks. 3 Members are required. Members of the TAC are not required to be members of CWIO.

RESOLVED that the Cayuga Lake Watershed Intermunicipal Organization membership appoints the following to be on the Technical Advisory Committee for 2023. (Art. IV, §5.a.)

Grascen Shidemantle, Dave Eckhardt, Darby Kiley, Erin Norris, Roxy Johnston, Shawn Murphy, Mary Jump, Noah Mark.

Moved: Gary Mutchler Seconded: Tom Vawter Vote in favor: unanimous.

RESOLUTION APPOINTING THE EDUCATION, PUBLIC PARTICIPATION, AND OUTREACH COMMITTEE (EPPOC)

3 voting CWIO members or alternate members are required. One must be a voting member

RESOLVED that CWIO appoints the following to be the Education and Outreach Committee for 2023 (Art. IV, §4. a.):

Michele Wunderlich, Roxanne Marino, Roxy Johnston, Seth Lutter, Tom Vawter, Grace Hayes, Liz Thomas.

Moved: Susan Ainslie Seconded: Roxy Johnston Vote in favor: unanimous.

RESOLUTION APPOINTING AN FINANCE COMMITTEE

3 voting CWIO members or alternate members are required

RESOLVED that CWIO appoints the following to be the Finance Committee for 2023 (Art. IV, §2.a.)

Tom Vawter, Dave Sprout, Mike Allinger, Ronny Hardaway, Liz Thomas

Moved: Roxy Johnston Seconded: Susan Ainslie Vote in favor: unanimous.

RESOLUTION APPOINTING AN MEMBERSHIP AND NOMINATING COMMITTEE

3 voting or alternate voting members are required

RESOLVED that the CWIO appoints the following to be the Membership and Nominating Committee for 2023 (Art. IV, §3.a.)

Tony DelPlato, Ann Balloni

Moved: Roxy Johnston Seconded: Susan Ainslie Vote in favor: unanimous.

RESOLUTION APPOINTING AN AGRICULTURAL COMMITTEE

RESOLVED that the Cayuga Lake Watershed Intermunicipal Organization appoints the following to be the Agriculture Committee for 2023 (Art. IV, §6.a.)

No action

RESOLUTION APPOINTING AN STATE OUTREACH COMMITTEE

FINAL

RESOLVED that the Cayuga Lake Watershed Intermunicipal Organization appoints the following to be the State Outreach Committee for 2023 (Art. IV, §6.a.)

Bob Meek, Tee-Ann Hunter, Margaret Johnson

Moved: Roxy Johnston Seconded: Tom Vawter Vote in favor: unanimous.

Associate and Ex-Officio Member Appointments:

RESOLVED, the Cayuga Lake Watershed Intermunicipal Organization accepts the slate of Associate and Ex officio Members.

Shawn Murphy, Michele Wunderlich, Robert Meek, Eileen O'conner, Seth Lutter

Moved: Susan Ainslie Seconded: Dave Sprout Vote in favor: unanimous.

2023 Meeting dates

RESOLVED that the Cayuga Lake Watershed Intermunicipal Organization will meet on the

January 25, February 22, March 22, April 26, May 24, June 28., July 26, August 23, September 27, October 25, Nov 15 (not 22), Dec 13 (not 27)

Moved: Susan Ainslie Seconded: Dave Sprout Vote in favor: unanimous.

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Position	2023 - Name	Date appointed	Appointed in 2022
CWIO Chair		11/16/22	Elizabeth Thomas
CWIO Vice Chair		11/16/22	Roxy Johnston
Executive Committee	Liz Thomas Roxy Johnston Tee-Ann Hunter Ann Balloni Tony Del Plato Darby Kiley 1 Member of each committee	11/16/22	Liz Thomas Roxy Johnston Tee-Ann Hunter Ann Balloni Tony Del Plato Cynthia Brock Darby Kiley 1 Member of each committee
Nomination/Membership Committee	Tony DelPlato Ann Balloni	11/16/22	Cynthia Brock Tony DelPlato Ann Balloni - Chair
Finance Committee	Tom Vawter Dave Sprout, Mike Allinger Ronny Hardaway Liz Thomas	11/16/22	This committee did not meet in 2022 because dues structure was set for 3 years. 2021 members were Liz Thomas, Tom Vawter, Dave Sprout, Mike Allinger
Technical Advisory Committee	David Eckhardt Grascen Shidemantle Roxanna Johnston Darby Kiley Shawn Murphy Mary Jump Erin Norris Noah Mark	11/16/22	David Eckhardt Nathaniel Launer Roxanna Johnston Darby Kiley - Chair Shawn Murphy Mary Jump Ian Smith
Agriculture Committee			
Education/Public Participation/Outreach Committee (EPPOC)	Michele Wunderlich Roxanne Marino Seth Lutter Liz Thomas	11/16/22	Michele Wunderlich Roxanne Marino Seth Lutter Liz Thomas - Chair

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Position	2023 - Name	Date appointed	Appointed in 2022
	Tom Vawter Roxy Johnston Grace Hayes		Tom Vawter
State Outreach Committee	Tee-Ann Hunter, Margaret Johnson, Bob Meek	11/16/22	Tee-Ann Hunter - Chair Margaret Johnston
Administrative Center	Town of Ithaca (thank you!)	11/16/22	Town of Ithaca
Associate and Ex-Officio Members	Ex-Officio: Shawn Murphy Michele Wunderlich Seth Lutter Eileen O'Connor Associate: Robert Meek	11/16/22	Ex-Officio: Shawn Murphy Michele Wunderlich Seth Lutter Eileen O'Connor Associate: Robert Meek